



OCCUPATIONAL SKILLS TRAINING

BACKGROUND

The Leq'á:mel First Nation provides support to Leq'á:mel First Nation members who wish to pursue short term education programs or courses which will make them job ready in short periods of time (one year or less).

Examples of training that the OST funding could be used for:

Food Safe - Level I, Level II

Super Host

Serving It Right

WHMIS

First Aid

Driving Lessons

Bookkeeping Certificate

Computer Assisted Drafting (CAD) Certificate Level I

Insurance Brokers Certificate

Welding Certificate

FUNDING AVAILABLE

Actual costs of the training, with a maximum of \$5,000. Could include PPE, work boots and/or rain gear if required for the training. **Living Allowances are not covered under this program.**

There is a limited amount of funding available for this OST program, and applications are dealt with as they arrive. Once LFN's OST funding is exhausted, no applications can be approved until the next fiscal year (April 1).

ELIGIBILITY CRITERIA

The applicant must be at least **18 years of age** to be eligible for Occupational Skills Training funding.

The applicant is expected to put in writing the reason why they are requesting the funding under the Occupation Skills Training program. The applicant must be in financial good standing with the Leq'á:mel First Nation. However, if the applicant owes the Leq'á:mel First Nation but is making regular payments on the outstanding debt, the applicant will be considered to be in good standing.

The program or course will not exceed one year or 12 months.

The training or program is not eligible for funding under the regular Post-Secondary Program, or the applicant does not wish to pursue assistance under the Post-Secondary Program.

The applicant will not be eligible to apply for additional support (Post-Secondary Program or Occupation Skill Training Funding) for a period of one year.

HOW THE APPROVED FUNDS ARE PAID

The funds will only be released to the training/education institute upon acceptance into the program or course. Should the applicant take initiative and pay for the course themselves Leq'á:mel First Nation will reimburse the applicant upon receiving proof of payment.



OCCUPATIONAL SKILLS TRAINING

APPLICANT OBLIGATIONS

The applicant agrees that they will attend classes regularly and complete the training.

The applicant agrees that they will pass the training and provide documentation to the Education Coordinator to prove that they have successfully completed the program.

The applicant agrees to a lifetime maximum of \$5,000.00 pursuant to the Occupation Skills Training funding or as determined by the administering authority.

The applicant agrees that if they do not pass or complete the training that the paid funding will be a repayable as a loan. In the event that the applicant fails to make regular payments on the loan, the applicant agrees that the Leq'á:mel First Nation can withhold any money dispersed to that applicant/member. The applicant agrees that if they fail to make payments on their member loan (in the event that they do not complete the program/course) the applicant will not be eligible for any further funds from Leq'á:mel First Nation until which time the loan is repaid.

The applicant agrees to consult with a counsellor if any problems arise academically, emotionally, financially or physically.

The applicant agrees to adhere to school regulations and meet the standards required by the school for continuation in the course.

**IF YOU ARE INTERESTED IN THIS OST FUNDING OPPORTUNITY FOR YOUR TRAINING,
THEN PLEASE CONTACT SHEENA ZEEB AT SHEENA@LEQAMEL.CA**



APPLICATION FOR OCCUPATIONAL SKILLS TRAINING

43101 Leq'á:mel Way Deroche, BC V0M 1G0

Phone: (604) 826-7976 Fax: (604) 826-0362

Email: sheena@leqamel.ca

APPLICANT INFORMATION

FULL NAME:

ADDRESS:

BIRTHDATE:

CERTIFICATE OF INDIAN STATUS #:

PHONE #:

CELL #:

EMAIL ADDRESS:

Have you previously applied for Occupational Skills Training funding? ☐ YES ☐ NO

PROGRAM / COURSE INFORMATION

PROGRAM / COURSE NAME:

INSTITUTION:

LENGTH OF PROGRAM:

ACCEPTANCE INTO PROGRAM/COURSE
☐ YES ☐ NO ☐ PENDING

FINANCIAL INFORMATION – PLEASE PROVIDE DETAILS

TUITION:

STUDENT FEES:

SPECIAL CLOTHING:

OTHERS:

TOTAL AMOUNT REQUESTED:

SIGNATURE OF APPLICANT :

DATE:

OFFICE USE ONLY

Has the applicant been funded in the last 12 months? ☐ YES ☐ NO

If yes, for what and how much?

Is the applicant in good standing? ☐ YES ☐ NO

Approved:

Total Amount Approved?

Comments:

Signature of Education Coordinator:

Date: